



**NOTTINGHAM CITY COUNCIL**  
**OVERVIEW AND SCRUTINY COMMITTEE**

**Date:** Wednesday 14 March 2018

**Time:** 2.00 pm

**Place:** LB 31 - Loxley House, Station Street, Nottingham, NG2 3NG

**Councillors are requested to attend the above meeting to transact the following business**

**Corporate Director for Strategy and Resources**

**Senior Governance Officer:** Laura Wilson **Direct Dial:** 0115 8764301

- |          |   |         |
|----------|---|---------|
| <b>1</b> | <b>APOLOGIES FOR ABSENCE</b>                                  |         |
| <b>2</b> | <b>DECLARATIONS OF INTERESTS</b>                              |         |
| <b>3</b> | <b>MINUTES</b>  | 3 - 6   |
|          | To confirm the minutes of the meeting held on 7 February 2018 |         |
| <b>4</b> | <b>AIR QUALITY</b>  | 7 - 12  |
|          | Report of Head of Legal and Governance                        |         |
| <b>5</b> | <b>FLY-TIPPING IN NOTTINGHAM RESPONSE TO RECOMMENDATIONS</b>  | 13 - 16 |
|          | Report of the Head of Legal and Governance                    |         |
| <b>6</b> | <b>WORK PROGRAMME 2018/19 DEVELOPMENT</b>                     | 17 - 22 |
|          | Report of the Head of Legal and Governance                    |         |
| <b>7</b> | <b>WORK PROGRAMME 2017/18</b>                                 | 23 - 26 |
|          | Report of the Head of Legal and Governance                    |         |

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

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CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT [WWW.NOTTINGHAMCITY.GOV.UK](http://WWW.NOTTINGHAMCITY.GOV.UK). INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.

**NOTTINGHAM CITY COUNCIL**

**OVERVIEW AND SCRUTINY COMMITTEE**

**MINUTES of the meeting held at Loxley House, Nottingham on 7 February 2018  
from 2.00 pm - 3.39 pm**

**Membership**

Present

Councillor Brian Parbutt (Chair)  
Councillor Anne Peach (Vice Chair)  
Councillor Jim Armstrong  
Councillor Azad Choudhry  
Councillor Mohammed Ibrahim  
Councillor Patience Uloma Ifediora  
Councillor Gul Nawaz Khan  
Councillor Jackie Morris  
Councillor Mohammed Saghir

Absent

Councillor Sue Johnson  
Councillor Josh Cook  
Councillor Ginny Klein  
Councillor Carole McCulloch  
Councillor Marcia Watson

**Colleagues, partners and others in attendance:**

Councillor Graham Chapman - Deputy Leader/Portfolio Holder for Resources and Neighbourhood Regeneration  
Councillor Sally Longford - Portfolio Holder for Neighbourhood Services and Local Transport  
Rav Kalsi - Councillor Support Manager  
Laura Wilson - Senior Governance Officer  
Phil Wye - Constitutional Services Officer

**49 APOLOGIES FOR ABSENCE**

Councillor Josh Cook – personal reasons  
Councillor Sue Johnson – other Council business  
Councillor Ginny Klein - unwell  
Councillor Marcia Watson – personal reasons

**50 DECLARATIONS OF INTERESTS**

None.

**51 MINUTES**

The minutes of the meeting held on 10 January 2018 were approved as a correct record and signed by the Chair.

**52 DISCUSSION WITH THE DEPUTY LEADER/PORTFOLIO HOLDER FOR RESOURCES AND NEIGHBOURHOOD REGENERATION**

Councillor Graham Chapman, Portfolio Holder for Resources and Neighbourhood Regeneration updated the Committee on his Council Plan priorities and budget challenges, highlighting the following:

- (a) the priority to create 3,000 high quality jobs through developing sites is on track, with 2,000 jobs having been created. Biocity is complete and has been successful, delivering 180 jobs. A new building of science workspace is being constructed at Nottingham Science Park securing a further 109 jobs;
- (b) the Council has lent funds to the Credit Union in order to retain it as an alternative to pay day lending and loan sharks, and a meeting is planned for February for further support;
- (c) a new joint service centre has been opened in the Dales ward, bringing together library facilities from Sneinton and Bakersfield in a building shared with the police. A new library at Strelley Road is planned to open in 2018. This was initially planned as a joint service centre but had to be reduced to save money;
- (d) the Council is looking at options to work closer with Derby City Council, and is continuing to work with Leicestershire on a new IT system. The Council is also looking to work with Rushcliffe Borough Council to locate some of their refuse collection vehicles at Eastcroft;
- (e) the Council has one of the highest ratings in the country for citizens considering that the Council provides value for money. This may become difficult to sustain with further budget cuts;
- (f) the Council is holding the option open on the Blenheim site, whilst developers raise funds to provide an energy park. The developers pay the Council £100,000 a year whilst this is ongoing;
- (g) the third phase of Southglade Food Park will not be going ahead due to its high costs, but the site may be used for warehousing;

The following points and suggestions were raised during the discussion which followed:

- (h) contractors who worked on the improvement of Bulwell marketplace have not returned to make repairs that are required, and goodwill is eroding;
- (i) the Credit Union could provide a representative at food banks to promote their affordable finance;
- (j) provision should be made at the Mary Potter Centre for car parking for the disabled and elderly who want to use the library and other facilities, as these are only available for medical centre users presently;

- (k) if the Theatre Royal and Royal Concert Hall provided a free concessionary pass for car parking with their tickets, it could bring more people into the city centre in the evening.

**RESOLVED to thank Councillor Chapman for the information provided.**

**53 DISCUSSION WITH THE PORTFOLIO HOLDER FOR NEIGHBOURHOOD SERVICES AND LOCAL TRANSPORT**

Councillor Sally Longford, Portfolio Holder for Neighbourhood Services and Local Government, updated the Committee on her Council Plan priorities and budget challenges, highlighting the following:

- (a) 40,000 Robin Hood Pay as you Go cards have been sold since they were launched. Online top ups, fare capping and contactless payment are to be rolled out;
- (b) there has been a regular programme of deep cleans and days of action across the city to tackle hot spots and keep neighbourhoods clean. The number of deep cleans has exceeded targets and included district centres in Bulwell, Clifton, Sherwood and Hyson Green;
- (c) the tram has expanded the discretionary free travel for elderly and disabled residents, and the Linkbus network is extremely well used by elderly citizens. Child fares on NCT and child Robin Hood tickets have been extended to under 19s;
- (d) the school catering service continues to achieve the silver Food for Life catering mark standard, and one secondary school has achieved gold standard. This service is successful and expanding to out of authority schools;
- (e) gritting is carried out on all primary routes when required, including the cycle superhighways. All residential areas in the city except Clifton have developed 20mph zones;
- (f) the Council has kept its street lighting on overnight in all neighbourhoods, and is only dimmed slightly;
- (g) the Skylink bus was reinstated in October 2016 and includes a stop at the Clifton South Park and Ride site to interchange with the tram;

The following points were raised during the discussion which followed:

- (h) in December 2017, 98% of graffiti and 100% of dog fouling was cleared within 48 hours;
- (i) chewing gum is a problem around the city centre as it is unsightly, expensive to clean and leaves marks. There needs to be behaviour change for the problem to be resolved, and there will be a campaign in the spring around cleanliness;

- (j) there is a Council-owned carpark in Bulwell which is poor condition and becomes unusable when it has been raining;
- (k) utility companies must inform the Council when they plan to undertake work on highways, with the exception of emergency work. The Council manages reinstatement, which must be complete within a year or the utility companies can be fined.

**RESOLVED to thank Councillor Longford for the information provided.**

**54 COMMUNITIES AND LOCAL GOVERNMENT SELECT COMMITTEE ON LOCAL GOVERNMENT SCRUTINY**

Laura Wilson, Senior Governance Officer, introduced the report updating the Committee on the Communities and Local Government Select Committee's findings following its review of the effectiveness of Local Authority Overview and Scrutiny Committees.

The review's findings include a number of recommendations for local authorities, although a number of these would be impacted by resources.

Committee members welcomed the recommendation that councillors working on scrutiny committees should have access to financial and performance data, and that this access should not be restricted for reasons of commercial sensitivity, although they noted that this would cause issues around commercial confidentiality and the open, public nature of Scrutiny Committees.

**RESOLVED to note the findings of the review**

**55 WORK PROGRAMME**

**RESOLVED to**

- (1) agree the work that is currently planned for the remainder of the 2017/18 municipal year;**
- (2) note that the work programme for the 2018/19 municipal year will be discussed at the March meeting and forward any suggested areas of work to Laura Wilson.**

<b>OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>14 MARCH 2018</b>
<b>AIR QUALITY</b>
<b>REPORT OF HEAD OF LEGAL AND GOVERNANCE</b>

**1 Purpose**

- 1.1 To receive an update on the Council's work in improving air quality since it was last considered on 6 July 2016.

**2 Action required**

- 2.1 To consider the information provided at the meeting on the action taken by the Council to manage and improve air quality locally, and determine whether a further (or more detailed) review should be scheduled in the work programme.

**3 Background information**

- 3.1 At its meeting on 6 July 2016 the Committee heard from Nottingham Friends of the Earth and the Environmental Health and Safer Places Team of the Council on the work to improve air quality.
- 3.2 The information highlighted at the meeting included:
- (a) Nottingham was starting to see a gradual decrease in annual mean nitrogen dioxide concentrations. Targets in Nottingham were being met, but these still needed to be lowered to meet World Health Organisation (WHO) targets;
  - (b) there were concentrations of PM 2.5 that exceeded WHO guidelines. Nottinghamshire was one of the highest outliers for air pollution particles affecting residents;
  - (c) Clean Air Zones were a method to try and reduce no2 emissions. This was the Department for Environment, Food and Rural Affairs (DEFRA) terminology for zones where special measures were to be taken. The proposal to the EU was to take action to reduce levels to the recommended level by 2020-2025;
  - (d) DEFRA recommended looking at buses, taxis and lorries. However, there were very few taxis and buses on the ring road near Crown Island in Nottingham. There were ongoing discussions with DEFRA over problems – it could be considered unfair that Nottingham City gets penalised for people travelling through the City from other boroughs;

- (e) in urban areas pollution produced by humans could be up to 99% of the total pollution in those areas;
- (f) over the last 15 years Nottingham City Council has targeted transport emissions. Travel plans, trams, walking and cycling have all been promoted. Energy efficiency was key – one method of this was insulating properties;
- (g) for houses on a main road, 75% of the air pollution was coming from the road outside;
- (h) there were effectively 18 months to get the new measures in place;
- (i) DEFRA require the Local Authority to adopt the lowest standard of measures, but the Local Authority could go further;
- (j) diesel vehicles require a higher operating temperature which led to a higher level of no2. There were diesel particulate filters on higher value cars, but not on lower engine diesels. DEFRA did not think it was financially viable to offer another scrappage scheme for diesel cars that were not environmentally friendly;
- (k) buses in Nottingham were seen as part of the solution rather than part of the problem – more focus was needed on individual action and bringing down the reliance on cars;
- (l) the 800 metre problem stretch on the A52 ring road in Nottingham did not have a residential property close enough to the road to trigger an AQA (Air Quality Assessment);
- (m) whilst the UK remained a member of the EU, the government could be fined for breaches of harmful fumes levels, and these fines could be passed onto local authorities;
- (n) DEFRA said that they would meet the costs in the setting up and declaring of a clean air zone. These costs could be recouped by whatever process is in place by the declaring of a clean air zone.

3.3 Representatives from the Environmental Health and Safer Places Team of the Council will be in attendance at the meeting to provide an updated position.

#### **4 List of attached information**

4.1 Briefing note from the Environmental Health and Safer Places Team of the Council.



**5 Background papers, other than published works or those disclosing exempt or confidential information**

5.1 None

**6 Published documents referred to in compiling this report**

6.1 Overview and Scrutiny Committee report and minutes – 6 July 2016.

**7 Wards affected**

7.1 All.

**8 Contact information**

8.1 Laura Wilson  
Senior Governance Officer  
0115 8764301  
[laura.wilson@nottinghamcity.gov.uk](mailto:laura.wilson@nottinghamcity.gov.uk)

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Scrutiny Committee 14<sup>th</sup> March 2018

Air Quality in Nottingham

Summary

As a consequence of the Local Air Quality Management process Nottingham City Council declared two Air Quality Management Areas where monitored (and modelled) concentrations of Nitrogen Dioxide (NO<sub>2</sub>) exceed the annual mean Air Quality Objective (AQO) of 40 ug/m<sup>3</sup>, primarily due to road traffic.

Nottingham City Council, through its Local Transport Plan has constrained private motor vehicle traffic growth, and increased both public transport usage (bus and tram) and active travel – walking and cycling.

These measures have helped reduce concentrations of nitrogen dioxide across the City and it is predicted that these, together with other measures, will enable Nottingham to meet the annual mean NO<sub>2</sub> AQO by 2024.

Roadside levels of nitrogen dioxide continue to be of national concern, with over 30 urban areas (identified in the UK Government's 2017 revised air quality strategy) required to reduce levels of nitrogen dioxide.

The revised strategy requires local authorities to pursue all practicable measures including the use Clean Air Zones to reduce roadside levels of NO<sub>2</sub> (to below the AQO) as quickly as possible.

Air quality monitoring data reported in Nottingham's Annual Status Report 2017 confirmed that NO<sub>2</sub> levels in AQMA 3 (Lace St/Beeston Road) were continuing to fall and were sufficiently below the AQO to potentially allow the revocation of AQMA 3. The provisional data also indicated a number of locations outside the existing AQMAs where levels are above the annual mean AQO.

Consequently, a further assessment is being undertaken to determine the need to vary and/or revoke the existing AQMAs. The study will utilise air quality modelling predictions (by external consultants) as part of the work to determine the need for, type, and extent of, any Clean Air Zone in Nottingham.

A further Annual Status Report is due for submission to DEFRA by the end of June 2018.

Work continues to influence and effect behavioural change to reduce emissions and improve air quality via awareness raising events and programmes, such as (National) Clean Air Day 21st June 2018, Breathe Easy Week 18-24<sup>th</sup> June 2018 and FestEVal 29&30<sup>th</sup> June 2018.

If necessary, a Clean Air Zone plan must be submitted for assessment by the Secretary of State by the end of September 2018.

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<b>OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>14 MARCH 2018</b>
<b>FLY-TIPPING IN NOTTINGHAM – RESPONSE TO RECOMMENDATIONS</b>
<b>REPORT OF HEAD OF LEGAL AND GOVERNANCE</b>

**1 Purpose**

- 1.1 To update the Committee on the response to the recommendations it made at its meeting on 6 December 2017 regarding fly-tipping in Nottingham.

**2 Action required**

- 2.1 To consider the response to the recommendations made by the Committee in relation to fly-tipping in Nottingham.

**3 Background information**

- 3.1 The Committee carried out a review of how the Council’s waste services work together to combat fly-tipping in the city at its meetings on 6 September and 8 November 2017.
- 3.2 The Committee made recommendations at the conclusion of the review on 6 December 2017.
- 3.3 The recommendations agreed by the Committee were:

That the Head of Waste Management, and Head of Street Scene and Grounds Maintenance:

- (1) work with Area Committees to discuss individual ward needs/issues in regard to waste management, and ascertain how/if ward budgets could contribute to specific projects within the wards;
- (2) investigate possible ways of data sharing between all relevant services to ensure that issues are reported and dealt with.

**4 List of attached information**

- 4.1 Response from the Head of Waste Management and the Head of Street Scene and Grounds Maintenance.

**5 Background papers, other than published works or those disclosing exempt or confidential information**

- 5.1 None.

**6 Published documents referred to in compiling this report**

- 6.1 Fly-tipping in Nottingham - Overview and Scrutiny Committee reports and minutes - 6 September, 8 November and 6 December 2017.

**7 Wards affected**

- 7.1 All.

**8 Contact information**

- 8.1 Laura Wilson  
Senior Governance Officer  
0115 8764301  
[laura.wilson@nottinghamcity.gov.uk](mailto:laura.wilson@nottinghamcity.gov.uk)

## **Overview and Scrutiny Committee report into Review of fly-tipping.**

### **Response from John Marsh, Head of Streetscene and Grounds Maintenance and Alvin Henry, Head of Waste**

It is welcomed that the Committee concluded that the two services work well together to combat any issues with waste in the city, particularly given the decreasing resources available to them, and that there is very little that could be done differently.

The Committee also commended the work of the services, particularly the Waste Advisors and, had resources not been an issue, would have recommended that the number of Waste Advisors be increased to build on the good work already carried out. Following the disestablishment of the Waste Policy team in Spring of 2017 the importance of the work the Waste Advisors perform has increased.

The report made the following recommendations

That the Head of Waste Management, and Head of Street Scene and Grounds Maintenance:

- (1) work with Area Committees to discuss individual ward needs/issues in regard to waste management, and ascertain how/if ward budgets could contribute to specific projects within the wards;
- (2) investigate possible ways of data sharing between all relevant services to ensure that issues are reported and dealt with;
- (3) provide a response to the recommendations at the February 2018 meeting of the Committee.

In terms of recommendation one, we have been in discussion with the Head of Neighbourhood Management to use the Neighbourhood Development Officers to discuss these issues at their regular meeting with ward Councillors. Any particular hotspots identified will be added to the Deep Clean programme if necessary.

Whilst clearances would in the main be funded through normal budgets, extra funding from ward councillor budgets would be welcomed to support measures to prevent future fly tipping (eg barriers or fences).

In terms of sharing data, the Area NAT meetings already provide a forum for partnerships to share information and data at a ward level. This is supplemented by a City Wide Partnership tasking group that meet to discuss escalated issues and city wide data.

**John Marsh, Head of Streetscene and Grounds Maintenance**  
**Alvin Henry, Head of Waste Management**

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<b>OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>14 MARCH 2018</b>
<b>WORK PROGRAMME 2018/19 DEVELOPMENT</b>
<b>REPORT OF HEAD OF LEGAL AND GOVERNANCE</b>

**1 Purpose**

- 1.1 To identify potential topics for the Committee to consider in 2018/19.

**2 Action required**

- 2.1 Members of the Committee are asked to come to the Committee with suggestions for reviews during 2018/19.

**3 Background information**

- 3.1 One of the main roles of the Overview and Scrutiny Committee is setting, managing and co-ordinating the overall programme of scrutiny work. This includes:

- mapping out an initial programme for scrutiny at the start of the municipal year;
- monitoring progress against the programme throughout the year, and making amendments as required;
- evaluating the impact of scrutiny activity and using lessons learnt to inform future decisions about scrutiny activity.

- 3.2 Effective work programming is an important element of an effective scrutiny function and can help influence work on issues of local importance. In setting the programme for scrutiny activity, the Committee should aim for an outcome-focussed work programme that has clear priorities and is matched against the resources available to deliver the programme.

- 3.3 For the 2018/19 municipal year it is proposed that the Committee consider a topic per meeting, leaving capacity to extend reviews where necessary, consider emerging issues, and attendance by Portfolio Holders to discuss Council Plan performance.

**4 List of attached information**

- 4.1 Overview and Scrutiny Committee Terms of Reference.
- 4.2 List of possible items for consideration, including suggestions from Councillors.

**5 Background papers, other than published works or those disclosing exempt or confidential information**

5.1 None.

**6 Published documents referred to in compiling this report**

6.1 None.

**7 Wards affected**

7.1 All.

**8 Contact information**

8.1 Laura Wilson  
Senior Governance Officer  
[laura.wilson@nottinghamcity.gov.uk](mailto:laura.wilson@nottinghamcity.gov.uk)  
0115 8764301

## **Overview and Scrutiny Committee Terms of Reference**

- (a) To set, manage and co-ordinate the overview and scrutiny work programme to ensure all statutory roles and responsibilities accorded to the overview and scrutiny function, with the exception of health scrutiny, are fulfilled, including the ability to:
  - i. hold local decision-makers, including the Council's Executive, to account for their decisions, action and performance;
  - ii. review policy and contribute to the development of new policy and the strategy of the Council and other local decision-makers where it impacts on Nottingham residents;
  - iii. explore any matters affecting Nottingham and/ or its residents;
  - iv. make reports and recommendations to relevant local agencies with respect to the delivery of their functions, including the Council and its Executive;
- (b) to maintain an overview of key strategic issues relevant to Nottingham and its residents to inform decisions about the work programme so that it is focused on, and adds value by the examination of, issues of local importance and concern;
- (c) to monitor the effectiveness of the overview and scrutiny work programme and the impact of outcomes from overview and scrutiny activity, including the outcomes of review panels;
- (d) to work with other scrutiny committees, to support effective delivery of a co-ordinated overview and scrutiny work programme.
- (e) to establish a sub-committee known as the Call-In Panel to meet as required to consider call-in requests in accordance with the Council's Call-In Procedure;
- (f) to commission time-limited review panels (no more than 1 panel at any one time) to carry out a review of a matter within its remit. Commissioning includes setting the remit, initial timescale and size of membership to meet the needs of the review to be carried out. Such review panels will be chaired by the Chair of the Overview and Scrutiny Committee;
- (g) to consider requests for Councillor calls for action;
- (h) to receive petitions in accordance with the Council's Petitions Scheme;
- (i) to commission separate policy briefings to inform councillors about current key issues relevant to Nottingham, to aid decisions about the future overview and scrutiny work programme and prepare Councillors to undertake overview and scrutiny work that has already been commissioned;
- (j) to co-opt people from outside the Council to sit on the Committee or

any review panels it commissions, to support effective delivery of the work programme.

The Committee has 14 members. Membership must not include members of the Executive Board. The Committee is politically balanced, with allocation of seats between political groups determined on a year by year basis.

## **Overview and Scrutiny Committee 2018/19 Work Programme** **Possible Items for Consideration**

Listed below are some possible issues for scrutiny as a starting point for discussion. Councillors may wish to propose other issues at, or following, the meeting.

It is likely that additional issues will emerge during the year, and the work programme needs to be flexible to respond to these.

### **Regular issues for scrutiny**

Every year the following items need to be included in the work programme, and it is proposed to schedule them accordingly for 2018/19:

- scrutiny of the Portfolio Holder for Strategic Infrastructure and Communications to focus on performance against Council Plan priorities;
- scrutiny of the Portfolio Holder for Resources and Neighbourhood Regeneration to focus on performance against Council Plan priorities;
- scrutiny of the Portfolio Holder for Leisure and Culture to focus on performance against Council Plan priorities;
- scrutiny of the Portfolio Holder for Business, Education and Skills to focus on the Business performance against Council Plan priorities;
- scrutiny of the Portfolio Holder for Community and Customer Services to focus on performance against Council Plan priorities;
- scrutiny of the Portfolio Holder for Energy and Sustainability to focus on performance against Council Plan priorities;
- scrutiny of the Portfolio Holder for Planning, Housing and Heritage to focus on performance against Council Plan priorities;
- scrutiny of the Portfolio Holder for Neighbourhood Services and Local Transport to focus on performance against Council Plan priorities.

The Portfolio Holders for Early Intervention and Early Years, and Business Education, and Skills (with a focus on Education) performance against Council Plan priorities will be scrutinised by the Children and Young People Scrutiny Committee. The Portfolio Holder for Adults and Health's performance against Council Plan priorities will be scrutinised by the Health Scrutiny Committee.

### **Possible issues for scrutiny**

The following potential issues have been identified by the Committee during previous discussions, councillor suggestions, and current issues. Councillors may wish to propose other issues at the meeting. The Committee is asked to consider whether it wishes to include any of these on the work programme for 2018/19 and, if so, discuss potential focus/key lines of enquiry:

- (a) crime and policing in Nottingham – to continue the review commenced in the 2017/18 municipal year and monitor the progress of the new city division;

- (b) homelessness – to establish the impact of the Homelessness Reduction Act which comes into force on 3 April which will require more focus on prevention;
- (c) planning enforcement – exploring the effectiveness of the planning enforcement process;
- (d) fuel poverty - follow up on what actions are being taken by the Council and its partners to support citizens in fuel poverty since the Scrutiny Review Panel published its recommendations in 2011;
- (e) credit unions - exploring how the Council interacts with them, the benefits of using them and whether they are an effective way of addressing the increasing use of payday lenders;
- (f) the Crime and Drugs Partnership - scrutiny has a statutory duty to review the work of the Partnership.

<b>OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>14 MARCH 2018</b>
<b>WORK PROGRAMME</b>
<b>REPORT OF HEAD OF LEGAL AND GOVERNANCE</b>

**1 Purpose**

- 1.1 To consider the Committee’s work programme for the remainder of the 2017/18 municipal year.

**2 Action required**

- 2.1 To note the work that is currently planned for the remainder of the 2017/18 municipal year, and make amendments to the programme as appropriate.

**3 Background information**

- 3.1 The Committee is responsible for setting and managing its own work programme.
- 3.2 In setting a programme for scrutiny activity, the Committee should aim for an outcome-focussed work programme that has clear priorities and a clear link to its roles and responsibilities. The work programme needs to be flexible so that issues which arise as the year progresses can be considered appropriately.
- 3.3 Where there are a number of potential items that could be scrutinised in a given year, consideration of what represents the highest priority or area of risk will assist with work programme planning. Changes and/or additions to the work programme will need to take account of the resources available to the Committee.

**4 List of attached information**

- 4.1 Overview and Scrutiny Committee 2017/18 Work Programme.

**5 Background papers, other than published works or those disclosing exempt or confidential information**

- 5.1 None.

**6 Published documents referred to in compiling this report**

- 6.1 None.

**7 Wards affected**

7.1 All.

**8 Contact information**

8.1 Laura Wilson  
Senior Governance Officer  
0115 8764301  
[laura.wilson@nottinghamcity.gov.uk](mailto:laura.wilson@nottinghamcity.gov.uk)



DATE	ITEMS
4 April 2018	<p><b>Cycling Strategy in Nottingham</b> To receive an update on the previous review of the Cycling Strategy in Nottingham</p> <p><b>Work Programme</b> To agree the work programme for the 2018/19 municipal year</p>

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